**Faculty Mentoring Faculty**

**Mentor Form Checklist**

This is a list of all the documents you should have accumulated by the end of the program. Your packet contains some of these documents; your mentee has the others and he/she will send a completed copy to you. The ones you have in this packet are marked with an asterisk (\*).

\_\_\_\_\_\_\_\_Needs Assessment List

\_\_\_\_\_\_\_\_Mentee Goals\*

\_\_\_\_\_\_\_\_Mentoring Partnership Agreement Form\*

\_\_\_\_\_\_\_\_Classroom Observation #1\*

\_\_\_\_\_\_\_\_Goals – Revised (if necessary)

\_\_\_\_\_\_\_\_Plan of Action\*

\_\_\_\_\_\_\_\_Classroom Observation #2\*

\_\_\_\_\_\_\_\_Plan of Action – Revised (if necessary)

\_\_\_\_\_\_\_\_Future Action Plan\*

\_\_\_\_\_\_\_\_Program Feedback \*